



The countryside charity
Surrey

SURREY CAMPAIGN TO PROTECT RURAL ENGLAND LIMITED

(known as CPRE Surrey)

formerly

THE SURREY BRANCH OF THE CAMPAIGN TO PROTECT RURAL ENGLAND

(A Company limited by guarantee)

Trustees' Annual Report & Financial Statements

for the year ended 31 December 2022

Surrey Campaign To Protect Rural England Limited

(known as CPRE Surrey) - Company reg no. 04551761. Registered Charity no. 1106245.

Directors, officers and advisers

Vice-Presidents

Gillian Hein
Tim Murphy
Keith Tohill

Directors and Trustees

David Allen - Treasurer (appointed 10 September 2022)
Susan Briant (appointed 10 September 2022)
Jennet Eyre (appointed 10 September 2022)
Craig Freeman
John Goodridge - Chair from 10 September 2022 (previously Treasurer)
Kristina Kenworthy - Chair (resigned 10 September 2022)
Alivia Kratke (resigned 10 September 2022)
Matt Mallinder - Vice-Chair

Company registration no.

04551761

Registered charity no.

1106245

Registered Office

4th Floor, 9 Bonhill St, London EC2A 4DJ

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill,
West Malling, Kent ME19 4JQ

Website

www.cpresurrey.org.uk

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Trustees' annual report for the year ended 31 December 2022 (incorporating the Directors' Report)

The Trustees are pleased to present their report with the financial statements of the charity for the year ended 31 December 2022.

Objectives

CPRE Surrey exists to promote and protect the beauty, tranquillity and diversity of rural Surrey by encouraging the sustainable use of land and other natural resources in town and country. It is actively involved in the land use planning process and in consultation on national, county, and district policy formulation and implementation in this context. CPRE Surrey is an advisory member to the Board of the Surrey Hills Area of Outstanding Natural Beauty (AONB), we appear at public enquiries and endeavour to comment on major planning applications in all districts. We campaign strongly for the protection and enhancement of the countryside throughout the county and for the improvement of environmental quality.

Governing Document

Surrey Campaign to Protect Rural England (formerly The Surrey Branch of the Campaign to Protect Rural England) is a company limited by guarantee (number 4551761) and governed by its Memorandum and Articles of Association adopted 2 October 2002 and amended 23 April 2010 and 31 July 2020. It is also registered as a charity (number 110624) with the Charity Commission. The members of the Board of Trustees are trustees under charity law and directors under company law. They are known also as Board Members.

While CPRE Surrey is constituted as a separate legal entity from The Campaign to Protect Rural England, the national charity (number 1089685) we have very similar objectives and use the national charity's branding. CPRE Surrey is an active member of the CPRE network or federation, comprised of all the CPRE local charities, which collectively have 70% of the voting rights at the CPRE AGM. CPRE Surrey supports and contributes to the work of CPRE at a national and governmental level. The close collaboration with CPRE, other CPRE local charities and through the South East Regional Group, leads to sharing of expertise, resources and support which is vital to the effectiveness of CPRE Surrey. We are dependent on receiving our share of the membership fees, which are collected and allocated by CPRE and passed on as income.

Activities & Performance in 2022

At our AGM at Buckland Park Lake in September we acknowledged the dedication and hard work of our outgoing Chair, Kristina Kenworthy. Another departee from the board was Alivia Kratke who stood back having had the birth of her first child. Congratulations to her and her partner.

We had some new additions to the board. I took over as Chair, and David Allen as Hon Treasurer. Matt Mallinder remains as Vice Chair. On the board we have some new trustees in Jennet Eyre from Waverley and Susan Briant from Elmbridge.

After the formalities were dealt with we had a very informative talk from Ben McCallan, Chair of Zero Carbon Guildford and Senior Climate Officer at Surrey County Council. He was grilled by a very keen and informed audience on everything from water supplies to green energy and the climate crisis. Everyone enjoyed the event and came away with new resolution to positively contribute.

The year started with a call from Surrey Hills AONB Boundary Review for a Call for Evidence for Areas of Evaluation across the county. Most of our volunteers were involved in contributing photos of the evaluation areas in a bid to have them included in the new boundary. We have now been given the next stage – the candidate areas, and are in the process of appealing to include Eashing village in Guildford Borough and the areas north west of Walton on the Hill and north of Headly in Epsom and Ewell.

In March we had an open meeting for members in Zero Carbon Guildford, with a presentation from the Chair and a chance to socialize with other members to suggest strategy and themes.

On planning we had a big setback in December 2021 when an appeal for 99 houses on land west of Loxwood Road, Alfold was allowed on the grounds that the inspector found that Waverley Borough's 5 year housing land supply was undeliverable mainly due to inactivity at the huge Dunsfold Park development. This opened the door for many similar appeals last year some of which have been allowed, notably Red Court, Haslemere, and the Berkeley development on the Howard of Effingham Lodge Farm, Guildford. We can only hope for a positive outcome for the review of the NPPF in the new Levelling Up and Regeneration Bill this spring.

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Activities & Performance in 2022 (continued)

We did have some success however, in fighting developments for an office space in an agricultural barn in Hascombe, and also a destruction of a field in Tilford to construct a worker's dwelling.

CPRE Surrey remains active, although we need to focus on boosting volunteers and membership in 2023. There are plenty of new challenges with the new bill on planning about to be announced.

Public Benefit

The charity's trustees have complied with their duty in Section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission.

Financial Review

Income

CPRE Surrey had an overall deficit of £4,786 on its activities in 2022. This compares to a deficit of £13,377 in 2021 which included the costs of closing the office in Leatherhead. Subscription income from CPRE National Office fell slightly to £28,767 (2021: £30,280). Donations of £1,579 were received, of which £1,082 were restricted for use in respect of the Red Court appeal.

Expenses

The charity has spent £30,886 this year on charitable activities. The largest area of expense this year was our interaction with members and the public in the form of newsletters and our social media presence. Trustees' expense claims have again been negligible.

Investment and reserves policy

As in previous years, we have a reserves policy to maintain an unrestricted fund equivalent to at least six months expenditure. Our total funds at the end of 2022 were £97,823, which were all unrestricted, so we remain well placed. We retain the investment in COIF Charities Investment Income Units of £24,086 (2021 £27,255), which unfortunately gave up all the 2021 growth in the year, in line with stock markets generally.

Structure and management of CPRE Surrey

CPRE Surrey was originally made up from eleven District Committees whose areas of responsibility corresponded with the local authorities within the County. Each District Committee was represented on the CPRE Surrey Planning and Campaigns Committee (P&CC) which used to meet regularly while the Board of Trustees met less frequently and oversaw the governance and finances of the charity. In recent years the membership and activity of these District Committees had declined to the point where most are no longer active. By the end of 2019 the make-up of the Board, the P&CC and Monday morning meetings, all held at the Leatherhead Institute, was made up by the same few people. The day-to-day business of the charity, pre Covid 19, was conducted from the Leatherhead office at these Monday morning meetings (MMMs) where the planners/board members and active volunteers and the company's only employee, the Branch Director, used to meet.

Over the course of 2021 the Board's membership was rejuvenated with the recruitment of new trustees, with a variety of skills to help the charity operate more effectively, appeal to wider audiences and further our reach and influence in protecting Surrey's countryside.

CPRE Surrey vacated the Room 2 in the Institute in March 2021 and a virtual or paperless office was established for file sharing in its place. Management of CPRE Surrey is now carried out by the Board employing the services of a part time freelance Administrator Phil Partridge and Volunteer Coordinator, Jeremy Saunders, who is responsible for the activities and meetings of the planning volunteers. They report to the Chair and Treasurer but their role is to provide assistance and support to the active volunteers. The Board currently employ the services of two social media consultants who report to Craig Freeman, who is a trustee and works in digital marketing. David Allen has joined the board and handles the financial reporting, service contracts, 100 club and budgeting and bank account of the charity together with the Chair, and Matt Mallinder is the Vice Chair with responsibility for strategy and governance, and has also edited the Surrey Voice this year. The Chair is responsible for running the charity and fulfilling all the legal responsibilities of CPRE Surrey.

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Trustees' annual report for the year ended 31 December 2022 (incorporating the Directors' Report)

Governance

The Articles of Association were amended by Special Resolution at the Annual General Meeting held (virtually) in July 2020. The amendments to CPRE Surrey' Articles conform to changes under the Companies Act 2006 and Charities Act 2011 and were in a form approved by the Board of CPRE the national charity. The objects or purposes remained the same and therefore did not require the approval of the Charity Commission. The revised Articles reflect the way CPRE Surrey is now run and, in addition to the formation of district committees, enable the establishment of specialist topic committees in Surrey. At the Annual General Meeting every year the officers and trustees are elected to form the Board of CPRE Surrey. The minimum number of Board members is five with a maximum number of ten, the term of office is now limited to six consecutive years after which they must stand down for at least one year before seeking re-election at the following AGM.

Retiring board members have been traditionally appointed as Vice Presidents at the AGM. Some remain actively involved volunteering their time and expertise to further our charitable purposes. They are also essential to train up and encourage new volunteers joining the planning team or as new Board members. Induction and training of new volunteers and trustees is provided by CPRE. They have re-instituted the Planning Induction course, as well as a more general introduction to CPRE for newly recruited member/volunteers.

Risk management

The Trustees are responsible for identifying the major risks to which the charitable company is exposed and ensuring that steps are taken to manage these risks.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors for the purposes of company law) are responsible for the preparation of the Annual Report and the financial statements in accordance with UK Generally Accepted Accounting Practice (UK Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity, including its income and expenditure, for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- observe the methods and principles in the Charities SORP
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.



John Goodridge - Chair
25 April 2023

Surrey Campaign To Protect Rural England Limited

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Independent Examiner's Report to the Trustees on the accounts for the year ended 31st December 2022

I report on the financial statements of the charitable company for the year ended 31 December 2022 which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

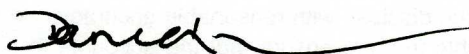
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Daniel M Valentine ACA
Begbies Chartered Accountants
Unit 14, Park Barn
Evegate Business Park
Smeeth
Ashford
Kent TN25 6SX
15 May 2023

Surrey Campaign To Protect Rural England Limited
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Statement of Financial Activities for the year ended 31 December 2022
 (including Income and Expenditure Account)

	Notes	Restricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022	Restricted Funds 2021	Unrestricted Funds 2021	Total Funds 2021
		£	£	£	£	£	£
Income from:							
Donations and legacies							
Share of subscription income	4	-	28,767	28,767	-	30,280	30,280
Donations		1,082	497	1,579	10,189	1,141	11,330
Legacies		-	-	-	-	-	-
Coronavirus Job Retention Scheme		-	-	-	-	5,666	5,666
Charitable activities							
London Green Belt Council		-	-	-	-	1,000	1,000
Other trading activities							
Fund raising events		-	1,686	1,686	-	1,980	1,980
Investments	5	-	786	786	-	701	701
Total income		1,082	31,736	32,818	10,189	40,768	50,957
Expenditure on:							
Raising funds							
Direct costs of fundraising		-	1,377	1,377	-	519	519
Indirect costs	6	-	2,172	2,172	-	2,678	2,678
Charitable activities	6	2,971	27,915	30,886	23,300	41,223	64,523
Total expenditure		2,971	31,464	34,435	23,300	44,420	67,720
Net gains/(losses) on investments		-	(3,169)	(3,169)	-	3,386	3,386
Net income/(expenditure)		(1,889)	(2,897)	(4,786)	(13,111)	(266)	(13,377)
Transfers between funds		-	-	-	-	-	-
Net movement in funds		(1,889)	(2,897)	(4,786)	(13,111)	(266)	(13,377)
Reconciliation of funds:							
Fund balances at 31 December 2021		1,889	100,720	102,609	15,000	100,986	115,986
Fund balances at 31 December 2022		-	97,823	97,823	1,889	100,720	102,609

The notes on pages 8-11 form part of these financial statements.

The Statement of Financial Activities includes all gains and losses in the year. All income and expenditure derive from continuing activities.

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Balance Sheet at 31 December 2022

	Notes	Total Funds 2022	Total Funds 2021
		£	£
Fixed assets			
Tangible assets	7	-	250
Investments	8	<u>24,086</u>	<u>27,255</u>
		24,086	27,505
Current assets			
Debtors and prepayments	9	<u>6,973</u>	<u>10,180</u>
Cash at bank		<u>72,808</u>	<u>75,306</u>
		79,781	85,486
Creditors - amounts falling due within one year	10	<u>(6,044)</u>	<u>(10,382)</u>
Net current assets		73,737	75,104
Total net assets		<u>97,823</u>	<u>102,609</u>
Total funds	11		
Unrestricted funds			
Income reserve fund		<u>85,652</u>	<u>85,380</u>
Revaluation reserve		<u>12,171</u>	<u>15,340</u>
		97,823	100,720
Restricted funds		-	1,889
		<u>97,823</u>	<u>102,609</u>

For the year ended 31 December 2022 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors/Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of accounts.

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the Directors/Trustees on 25 April 2023, and signed on their behalf.



John Goodridge - Chair

The notes on pages 8-11 form part of these financial statements.

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Notes to the financial statements for the year ended 31 December 2022

1. Accounting policies

(i) Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2015) (Second Edition, effective 1 January 2019) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(ii) Fund accounting

The Unrestricted fund is available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

(iii) Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

The Surrey share of subscription income received from the National Office of CPRE is accounted for on an accruals basis. Income from events is treated as income when the events actually occur. Dividends are credited to the revenue account as they are received. Donations and legacies are recognised when the charity has entitlement to the resource and it is probable that the resources will be received.

(iv) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

The charity is not registered for VAT and where applicable, expenditure is shown inclusive of VAT. Campaign costs have been apportioned between expenditure on charitable activities and costs of raising funds based on an estimated percentage.

(v) Fixed assets

Fixed assets are stated at cost less aggregate depreciation. Depreciation of office equipment is provided at 25% straight line to write off its cost over its anticipated useful life.

(vi) Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(vii) Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

2. The company

Surrey Campaign To Protect Rural England Limited (formerly The Surrey Branch of the Campaign to Protect Rural England) is formed under the Companies Act and has no share capital, being a company limited by guarantee. The maximum liability of each of its members is £1.

3. Directors/trustees information

Directors/trustees received no remuneration for their services (2021: £nil).

Expenses of £13 for mileage, parking, other travel, and subsistence were reimbursed to 1 directors/trustees (2021: 2 directors/trustees reimbursed £170). There were no other related party transactions.

4. Share of subscription income

Members of CPRE who are resident in Surrey and those wishing to support Surrey are automatically members of CPRE Surrey. CPRE Surrey is funded by a variable percentage of subscriptions and linked donations which National Office pass on quarterly.

